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Agenda of the Meeting of the Children's Aid College Prep Charter School Trustees – August 9, 2017

All meetings will be held at Children's Aid College Prep at 1919 Prospect Avenue, Bronx, 10457, 3rd Floor. Participation is also available via video-conference from The Children's Aid Society's headquarters at 711 Third Avenue, Suite 700.

Planned Outcomes: Trustees will:

1. Approve July meeting minutes
2. Receive school update, grounded in the principal's report and data dashboard
3. Receive committee updates

Time	Lead	Item	Materials
6:00-6:10PM	DeLong	Opening/ Approval of July Minutes	
6:10-6:30PM	Vier	Principal's Report <ul style="list-style-type: none"> • Principal's Report • Space update, middle school planning update • Data Dashboard 	Report, data dashboard attached
6:30-6:40PM	Fernandez	BOT Governance Committee Report	
6:40-6:50PM	DeLong	BOT Finance Committee Report	
6:50-7:00PM	Brown	BOT Learning, Achievement & Evaluation Committee Report	
7:00-7:10PM	Goldman	BOT Development Committee Report	
7:10PM	DeLong	Adjourn Public Meeting	
7:10-7:55PM	DeLong	Executive Session	
7:55-8:00PM	DeLong	Public Session Resumes	

Board of Trustees 2016-17 Planning Calendar
DRAFT 08/09/17

	School Events of Interest	General	Governance	Learning, Achievement & Evaluation	Finance	Fundraising	Facilities	Ad Hoc
Trustees		All	Fernandez, Leventhal, DeLong	Brown, Goldman DeLong, Leventhal, Fernandez	Bershadker DeLong, Leventhal Brown,	Goldman Leventhal DeLong Bershadker	Goldman Brown	Leventhal Fernandez Brown DeLong
July		7/18						
Aug		8/09	8/16, 1 PM		8/22, 4:30 pm			
Sept	Back to School Bash - 8/30 & 8/31	9/13	9/21, 1 pm		9/26, 4:30	9/11, 2pm		
Oct	Harvest Day - 10/31	10/11	10/19, 1 PM		10/25 Annual Financial Audit Review -Q1 Financial Report	10/16 2pm		
Nov	Family Thanksgiving Dinner/APTT - 11/21/-11/23	11/8	11/16, 1 PM		11/28	11/13 2pm		
Dec	Family Literacy Night - 12/12 & 12/13	12/13	12/21, 1 PM		1/3;	12/11 2 pm		
Jan	Pajama & Book Day - 1/25	1/10	1/18, 1 PM		1/31 Initial budget review	1/8 2pm		
Feb	Black History Month	2/14	2/15, 1 PM		2/28 Q2 Financial Report	2/12 2 pm		
Mar	Family Celebration & APTT - 3/6-8	3/14	3/15, 1 PM		3/28 Initial budget review	3/12 2pm		
Apr	Testing Rally/ Celebration - 4/3	4/18	4/19, 1 PM		4/25 Budget revision review -Q3 Financial Report	4/9		
May	Teacher Appreciation	5/9	5/17, 1 PM	Staff Evaluations	5/23 Budget revision review	5/14 2 pm		
June	Spirit Week - 6/19-23	6/13 Budget approval	6/21, 1 PM		6/27 Review contracts	6/11		

					for upcoming school year			
July	NA	7/11	7/19, 1 PM		7/25 -Q4 Financial Report -Review FPP	7/9 2 pm		

Current Committee Assignments

<p>CACPCS Board of Trustees Executive Committee Chair – Michelle DeLong Vice Chair – Beth Leventhal Secretary – Jane Goldman</p>	
<p>Finance Michelle DeLong Drema Brown Beth Leventhal Nina Bershader <i>with CAS Sarah Gillman</i></p>	<p>Learning, Achievement & Evaluation Drema Brown (chair) Michelle DeLong Jane Goldman Beth Leventhal Abe Fernandez</p>
<p>Fundraising Jane Goldman (co-chair) Beth Leventhal (co-chair) Nina Bershader <i>With CAS Jonathan Ettinger</i></p>	<p>Governance Abe Fernandez Beth Leventhal Michelle DeLong</p>
<p>Ad Hoc (Annual Retreat Actions Follow-up) Beth Leventhal Abe Fernandez Michelle DeLong Drema Brown</p>	<p>Facilities Steering Jane Goldman Drema Brown Beth Leventhal <i>with CAS David Sweeny, Pat Cioffi and Dan Lehman</i></p>

Children's Aid College Prep Charter School (CACPCS)
July 18, 2017
Board of Trustees Meeting Minutes

Trustees present: Nina Bershadker Drema Brown, Michelle DeLong, Abe Fernandez, Jane Goldman, Beth Leventhal

Trustees not in attendance: Delois Coleman

Others in attendance: Casey Vier, Principal; Phoebe Boyar, CAS President and CEO

1. The meeting was called to order at 4:30 p.m. at the offices of Children's Aid Society, 711 Third Avenue, NY.
 2. 1 correction to June Minutes: under Finance Committee, "finding" was corrected to read "funding." Bershadker made a motion to accept the Minutes; seconded by Brown; accepted unanimously.
 3. Best wishes were extended to Ms. Coleman who is recovering from illness. Principal Vier has reached out to support her sons who are currently in summer day camp.
 4. DeLong reported on the search for a new auditor. Several were considered, including Marks Pranath, our previous auditor. Grant Thorton, the most economical of the group, seemed to be the best choice. The Board approved unanimously, with Goldman making motion, Bershadker seconding.
 5. The public meeting adjourned at 4:47 pm, and the trustees entered executive session.
 6. Executive session adjourned at 5:08 pm. Public session resumed and was adjourned at 5:10 pm.
- NOTE: This meeting was abbreviated to provide time for a 2-hour professional development session on race and racism, facilitated by Border Crossers.